



**KARACHI METROPOLITAN CORPORATION**  
**HUMAN RESOURCE MANAGEMENT DEPARTMENT**

2<sup>nd</sup> Floor Old KMC Building M.A Jinnah Road, Karachi.

No: Sr. Dir/(HRM)/Dir(S)/KMC/2021/ 2516

Dated: 08/09 /2021

**SUB:- ONE DAY WORKSHOP ON "ROLE OF WOMEN IN IMPROVING SOCIAL/HEALTH AWARENESS LOCAL COUNCILS".**

Enclosed please find herewith issued from" Instructor / Course Coordinator, Sindh Civil Services and Local Government Academy, Tandojam vide letter bearing No. SCS&LGA/Training /973-77-2021 dated: 20<sup>th</sup> Aug, 2021 on the above noted subject.

Therefore, you are requested to forward nomination of atleast one Officer of your respective department for the subject Workshop within three (03) days positively for onward transmission to the concerned quarters in timely to avoid delay, please.

*[Handwritten Signature]*  
[ DR. SYED M. FAROOQ ]

Senior Director  
Human Resources Management  
KMC

**All Heads of Department, KMC.**

**Copy for information to the:-**

01. Metropolitan Commissioner, KMC.
02. Director, Services, HRM, KMC.
03. Master file.



No.SCS&LGA/Training/ 973-77-12021  
**SINDH CIVIL SERVICES AND  
LOCAL GOVERNMENT ACADEMY  
TANDOJAM**

☎ 022-3405256-3405258  
Fax: 022-3405257

Dated: - 20<sup>th</sup> August-2021

✓ The Municipal Commissioner,  
Karachi Metropolitan Corporation,  
Karachi.

2828  
2949  
3135  
3118/21



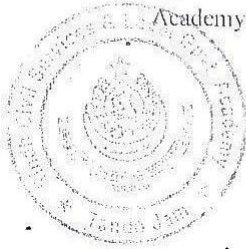
Subject:- **ONE DAY WORKSHOP ON "ROLE OF WOMEN IN IMPROVING  
SOCIAL / HEALTH AWARENESS IN LOCAL COUNCILS".**

According to Training Calendar 2021, the Sindh Civil Services and Local Government Academy, Tandojam is organizing a One Day Seminar on **"Role of Women in Improving Social / Health Awareness Local Councils"** on Wednesday the 08<sup>th</sup> September-2021 at its main campus, Tandojam.

2. I am directed to request you to kindly nominate at least 10 Government Functionaries from Municipal Corporation. In order to make arrangements for the participants of the course in advance you are also requested to send the nominations alongwith their **contact numbers** at least one week before the commencement of the Seminar.

03. This Academy shall charge Rs.2000/- (Two Thousand Rupees), as Seminar fee/cost from the nominees of the Seminar, to adjust Seminar expenses and other ancillary issues (training material, upkeep of infrastructure). The nominees may also be advised to bring this amount in the shape of cash/cross cheque or demand draft in favour of Director General, Sindh Civil Services and Local Government Academy, Tandojam.

05. The nominees may also be advised to report alongwith original C.N.I.C to this Academy for registration purpose up to 09-00 A.M.



Yours Sincerely,

*Tarique Ali Bhutto*  
(TARIQUE ALI BHUTTO)  
INSTRUCTOR / COURSE  
COORDINATOR

Copy forwarded for information to:-

- 01- The Secretary, Local Govt, Housing and Town Planning, Government of Sindh, Karachi.
- 02- The Secretary, Sindh Local Government Board, Karachi.
- 03- The Director (Training), SCS&LGA, Tandojam.
- 04- The P.S to D.G, SCS&LGA, Tandojam.

*Dir. Admin*  
*21/8/21*  
*9/8*