



KARACHI METROPOLITAN CORPORATION

Human Resources Management Department

Old KMC Building, main M.A Jinnah Road Karachi.

Off #99215125

No: Sr. Dir (HRM)/Dir(R.A)/KMC/2021/ 3602

Dated: 14/12/2021

SUB: PROVIDING DETAIL OF PENDING CASES OF LEAVE
ENCASHEMNT.

I am directed to request you to please send complete list of leave encashment cases pending in your respective Department who have retired from KMC service immediately.

(Shams Uddin)

Director Retirement Affairs
Human Resources Management
K.M.C

All Head of Department KMC.

Copy for Information to:-

1. The Administrator KMC.
2. The Metropolitan Commissioner KMC.
3. The Sr. Director HRM KMC.
4. The Financial Advisor KMC.
5. Master File.