



**KARACHI METROPOLITAN CORPORATION**  
**HUMAN RESOURCES MANAGEMENT DEPARTMENT**  
2<sup>nd</sup> Floor Old KMC Building, M.A Jinnah Road, Karachi. Ph # 021-99216725

No. Sr.Dir(HRM)/Dir-Admin/KMC/2022/ 1745

Dated: 22/06/22

**SUB: PROVISION OF MOBILE NUMBERS OF ALL EMPLOYEES**

I am directed by authority to advise all the Head of Department, KMC for provision of mobile / cell numbers of all the employees from BPS-01 & above working under your administrative control on the following prescribed Performa in both hard & soft copy within three (03) days positively:-

Sr.	Employee No.	Name of Employee	Designation with BPS	Cell No.
1	2	3	4	5

The required data may be submitted within due course of time.

  
Additional Director (Admin)  
Human Resources Management  
K.M.C

**All Head of Department, KMC.**

**Copy for information to the:-**

1. Administrator, KMC.
2. Municipal Commissioner, KMC.
3. Master File.