



KARACHI METROPOLITAN CORPORATION
HUMAN RESOURCE MANAGEMENT DEPARTMENT, KMC
Old KMC Building, M.A Jinnah Road, Karachi. Ph # 021-99215125

No. Sr.Dir(HRM)/KMC/2022/2291

Dated: 26/08/2022

CIRCULAR

The competent authority has shown displeasure that a number of directorates are exercising their powers beyond their competency by relieving and transferring/posting their respective department employees' without following due course of action mandatory to be initiated by HRM Department and consequent approval of competent authority.

The HRM Department is trying hard to manage the workforce amongst the KMC departments to undertake routine affairs in a befitting manner but regret to say that some of the KMC departments relieve the staff working under their supervision at their own and direct to report to HRM Department without mentioning any specific reason and beyond their delegated powers.

Therefore, I am directed to convey that henceforth, all departments shall not relieve any officer/official shall make no transfer/postings except directives contained in the delegation of powers vide circular no. Sr.Dir(HRM)/KMC/2017/2178, Dated: 24/07/2017 (copy attached). In case any officer/ officials are required to be relieved from the respective department or needed to be posted out, a proposal with specific reason(s) shall be forwarded to HRM Department for onward submission before the competent authority for further necessary action and direction.

Additional Director (Admin)
Human Resources Management
KMC

All Head of Departments, KMC.

Copy for information to the:-

1. Administrator, KMC.
2. Metropolitan Commissioner, KMC.
3. Financial Advisor, KMC.
4. Director, Admin, HRM, KMC.
5. Office file /Master File